

Entity name



Order form: ABN application

Fees for ABN applications

Service	Fee
ABN application	\$220 (incl GST)
Handling an ABN application rejection	\$220 (incl GST)

If your initial ABN application is rejected, we will contact you to find out if you would like us to liaise with the ATO to handle the rejection (\$220 (including GST)). **Please note that due to the time it takes to complete the application/handle the rejection, these fees are non-refundable, even if your application is rejected.**

Order placed by

Your name

Telephone

Facsimile

Firm name

Email address

Firm address

Payment – The options to pay in 14 or 30 days are only available for approved clients.

<input type="checkbox"/> Pay now	<input type="checkbox"/> Cheque	Please make cheques payable to: Castle Corporate Pty Ltd.
	<input type="checkbox"/> Credit card	Please complete a Credit Card Authorisation form and return with this form.
	<input type="checkbox"/> Bank deposit	Account details: NAB, BSB: 083-543, Account: 66332-9114

Please provide reference you will use for direct deposit:

Pay in 14 days with our [Enduring Credit Card Authorisation](#)

Pay in 30 days – I, the person named above, agree to pay Castle for this order within 30 days of the invoice date.

General information

Name of entity

ACN

Principle Place of Business address – Please supply street address

What is your main business activity?

Please be very specific – [view link](#) for examples

Does the entity operate an agricultural property?

Yes No

Contact details – To ensure we process your ABN application as quickly as possible, we will initially input Castle Corporate as an additional contact point for the ATO. This will allow us to liaise with the ATO on your behalf. Once your ABN has been finalised, we will remove our details and the person you list below will be the ATO contact.

Additional contact for ATO queries

Castle Corporate at 03 9898 6666 or castle@castlecorp.com.au

Ongoing contact person for ATO queries

Tax agent registration number

Mailing address for ATO correspondence

Email address for ATO correspondence

Telephone numbers

Business

After hours

Mobile

Fax

Other registrations

Do you wish to register for GST?

- Yes (Fill in details below. Note: GST registration is compulsory for entities with a turnover more than \$75K or charities with a turnover more than \$150K)
- No

Estimated annual turnover

- up to \$74,999
 \$75,000 - \$149,999
 \$150,000 - \$1,999,999
- \$2,000,000 – \$19,999,999
 \$20,000,000 and over

BAS lodgement period

- Monthly Quarterly Annually*

*Note: Annual BAS lodgements are only permitted for voluntary registrations or entities with a turnover of less than \$75K.

How will GST be accounted for?

- Cash Accruals

Do you wish to register for PAYG?

- Yes (fill in the details below)
- No

Will you employ staff/engage contractors and pay wages?

- No Yes

approx. number of staff

If 'Yes', approx. amount of tax you expect to withhold from employees each year?

\$

Do you import goods and services?

- No Yes

Do you intend to apply for a fuel tax credit?

- No Yes

If 'Yes', we will contact you for further information.

Will you pay royalties, dividends or interest to non-residents OR report investment income paid to Australian residents?

- No Yes

Associated individuals

Individual 1

Title

- Mr Mrs Miss Ms Dr Other

please specify

Name

Given Name(s)

Surname

Address

DOB

Tax file number

Required

Position held

- Trustee Director Secretary Public officer Shareholder

Individual 2

Title

- Mr Mrs Miss Ms Dr Other

please specify

Name

Given Name(s)

Surname

Address

DOB

Tax file number

Required

Position held

- Trustee Director Secretary Public officer Shareholder

Individual 3

Title

- Mr Mrs Miss Ms Dr Other

please specify

Name

Given Name(s)

Surname

Address

DOB

Tax file number

Required

Position held

- Trustee Director Secretary Public officer Shareholder

Associated organisations

Organisation 1

Full name of organisation If a trust, provide name of trustee	<input type="text"/>		
ACN	<input type="text"/>	Tax file number	<input type="text" value="Required"/>
Address	<input type="text"/>		
Relationship	<input type="checkbox"/> Shareholder <input type="checkbox"/> Trustee		

Organisation 2

Full name of organisation If a trust, provide name of trustee	<input type="text"/>		
ACN	<input type="text"/>	Tax file number	<input type="text" value="Required"/>
Address	<input type="text"/>		
Relationship	<input type="checkbox"/> Shareholder <input type="checkbox"/> Trustee		

Organisation 3

Full name of organisation If a trust, provide name of trustee	<input type="text"/>		
ACN	<input type="text"/>	Tax file number	<input type="text" value="Required"/>
Address	<input type="text"/>		
Relationship	<input type="checkbox"/> Shareholder <input type="checkbox"/> Trustee		

Additional information – Use this space to give us any other information that may help us to complete your order.